

PFF Meeting Minutes – October 23, 2018

Faculty: Lynn Rhode (College Skills), Matthew Martin (English), John Stover (Sociology), Steven Kessler (Biological Sciences), Andrea Thomas (KAD), Ann Brown (Math), Eleanor Ratliff (Fire Tech), Kathy Dill (Anthropology), Andrea Alvarado (Counseling), Nora Wheeler (Math), Hannah Winkler (Math), Breck Withers (BAD), Joe Fassler (Chemistry), Michael McKeever (CS), Nikona Mulkovich (Psychology), AC Panella (Communications), Erin Sullivan (Psychology), Tony Ruiz (English) via Zoom.

Guests: Catherine Williams (Admin), Matthew Long (Admin), Matt Pearson (Media Services), Andrew Buchanan (Student Success), Byron Reaves (Student Success), Chief Robert Brownlee (Police)

Open Forum

Matt Pearson: Classroom media controls are being updated, 1 – 3 rooms converted per week to new Extron pushbutton system. Handout with directions given. It is a more advanced system (despite appearances), but some rooms will require a different interface.

Catherine Williams: Dia de los Muertos was amazing. Estimated 500 – 700 community members attended. More manageable than Luma Fest.

Erin S.: Student research conference - participation is still accepted for this semester; Dec. 6 2- 5pm; announcement card passed around.

Minutes

Sept. 25, 2018 minutes approved without changes.

Reports

Guided Pathways – John Stover: Working on a faculty driven process. John's group, "Engagement," will do a PDA session in February. Byron R.: his group is working on how to be more inviting and welcoming in classroom. Catherine W.: Her group is "Guided and Supported."

Academic Senate – Andrea Thomas. 2 regular meetings and 1 special meeting since our last PFF. 1. Resolution of no confidence in Chancellor Oakley passed; 2. New Math & English placement rules (and associated Board Policies) passed at special meeting; 3. Role of adjunct faculty on exec committee, especially with openings on Exec committee (Sec and VP), was discussed; 4. 2020-21 academic calendar discussion about (a) date of fall flex day and (b) add-with-code dates; 5. Departments are being encouraged to discuss student conduct and safety issues at their department meetings; 6. (Nora) AB705 – any course with English or math pre-req or advisory may need a COR revision.

AFA – Erin Sullivan. 1. Negotiations are ongoing, goal is to have tentative agreement (TA) by May; small things can get MOU. Rank 10 is still in place as status quo. 2. Board of Trustee seats are up for re-election, 3 of 4 unopposed. AFA endorses Maggie Fishman, Dorothy Battenfield, and John Kelly (opposing Kunde). 3. AFA retreat on Oct.

14th. 4. Email sent to faculty to consider passing up on overload voluntarily, without losing some seniority protections. 5. New membership policy post-Janus Supreme Ct. case – Join at any time; quit only at specified time. 6. AFA Open meeting tomorrow (10/24) at 4pm in Petaluma.

Chair – Erin Sullivan. 1. Spoke at last board meeting about safety concerns; and sent DL.Staff.all email. Private emails exchanged with Dr. Chong. 2. Construction and Trades Employment center has passed first phase; phase 2 application is being submitted – will include HVAC and solar programs. New Building in 2 years if all succeeds – warehouse/lab classroom. 3. Review of new funding formula: SRJC is on hold-harmless funding currently (post-fires); success-based component will increase through 2020-21. Definition of success discussed. 4. Reorganization of VPAA and VP Petaluma – We might want to draft a resolution in support of the VP Petaluma, given that those duties are being covered by some already with a (very) full-time jobs. 5. PFF chair nominations by next meeting when we will elect.

Action Items

None at this time

Discussion Items

1. Call Building Concerns.
 - a. Seating outside Student Success. Original plan was for a mini-lounge. Partner with student leadership group to fundraise? Erin supports. Study carrels were on available (Catherine W.), need \$15000 for furniture and electrical, etc. if we want the lounge.
 - b. Possibility of walking up back stairs to faculty office suite – key card? Would cost \$10 – 15K, currently on PRPP (Catherine).
 - c. Office Assignment Policy – old (2007) document. Do we need a revision? Seniority is part of the policy, but we often want to ensure that newer faculty are in the main suite to be more included. Convert one or two adjunct offices into shared contract faculty office space? (Catherine W.) Alternative location is Student Health area; administration has a bank of offices. Place those who leave the suite into an area with a group of offices. Hiring Freeze may mean there will not be any new faculty for a while.

2. Campus Safety Concerns with Chief Brownlee.

His background: 13 years with department; almost 3 months as chief; Highway patrol and Coast Guard.

Highlights from his opening statement: Goal of increased community engagement. No budget for security upgrades. Security Consultant has been hired.

PFF: Community Service Officers (CSOs) will not intervene in a high-risk situation, would need re-training.

PFF: Petaluma police does not have great track record with communities of color.

PFF: institutional approach is needed; police may have approach, but we do not know it.

Chief Brownlee: Consultant will look at security cameras, door locking (previous consultant only looked at Emeritus Hall).

PFF: knows of locking mechanisms for doors that will comply with fire safety codes; what about incremental improvements; combination of solutions.

Chief Brownlee: We have capability of remote lockdown of buildings on Petaluma campus.

PFF: advocate of drills as a research mechanism, and building trust and confidence

Brownlee: working on getting drills in effect.

Catherine W.: door locks are being looked into.

PFF: door locks can bring psychological benefits – feeling of security.

Chief Brownlee: CSO's here M - F 6am – 11pm; officers here for 4 hours (?) M - TH. Officers also stop by SW center, want to go to Shone Farm too.

PFF: adjuncts may be left out of a PDA drill/workshop; drills/trainings need to be planned to cover everyone.

PFF: subbed for class at SW, new set of safety concerns when on another campus.

PFF: let's pilot drills; "We are ready."

Chief Brownlee: need to get stakeholders (EH&S, HR) involved in planning drills/trainings.

PFF: can we help get more hires for police department?

Chief Brownlee: officer opening soon; 1 year long process to go from opening to officer in field.

PFF: drills done in past; earthquake drills; safety committee for this campus; Breck is our safety coordinator for Call upstairs.

Chief Brownlee: message on screen in classroom; phone in classroom tested on Friday.

PFF: training required preceding an active shooter drill.

Brownlee: start with a fire drill as a simple step.