

**Present at Meeting:** Erin Sullivan (Psych), Laura Sparks (Astron), Hannah Winkler (Math) (virtual), John Stover (Soc), Vince Hamilton (Coun), Matthew Martin (English), Eleanor Ratliff (Fire), Tony Ruiz (Engl), Breck Withers (BAD), Jane Saldana-Tally (Admin), Matt Pearson (Media), Matthew Long (Admin), Catherine Williams (Admin)

### Open Forum

- Andrew from Student Success Team shared flyers and info about services offered
  - Question about homeless students, can refer to Our House and Resource Center
- Catherine, Heidi is working thru a temporary health challenge, but doesn't want a lot of fuss
- Vince, Counseling is doing inreach in prep for the new semester

### Minutes

- April 2017 Minutes – No quorum for approval
- Sept. 2017 Minutes – No quorum for approval
- Nov. 2017 Minutes - No quorum for approval

### Reports

#### 1. Management Team Update Saldaña-Tally/Williams/Long

- Meas H:
  - Science, Chem/Anthro is going on time and on budget
  - Student Services hit a \$1 million challenge with PGE easement under the proposed site
  - Vet Tech class remodel projected to be done in 212 by the end of Fall
- CTE
  - A lot of money available for teaching in that area
    - Catherine is looking into what could be added to our offerings here
    - Perhaps sustainable building courses for HVAC, water, etc.
    - Relates to education master plan
    - Enrollment is stable in Petaluma
    - Perhaps due to prior semester cuts
    - Faculty also diversifying in online and hybrid courses
- SIS RFP Vendor Demos
  - Four vendors, including existing SIS program.
  - Large teams examining every angle of the decision making process
- Student Success Team has seen success in student retention
- Much going on at state level
  - Statewide Budget/New Funding Model for Community Colleges
    - About 50% the same, enrollment
    - The other 50% about Pell, BOG, Completion rates and timing (3 years to completion is target)
  - Our many certificates may be counting in our favor in the new formula
  - State is solidifying formula, like where the summer semester falls
  - District is working hard on advocacy and encourages faculty to attend plenary, April 12 – 14, funds available for attending.
  - The landscape shifts quickly, so admin is trying to share updated info as soon as they have it.
  - Fully Online College at state level
    - The dynamics of online courses in relation to in-person delivery
    - General Opposition to replicating what already exists in colleges
    - Might miss the populations you are trying to serve
  - Question about if there are conversations being had at the K-12 level to get people through in three years
    - More encouragement of comm colleges to help with remediation prior to grad
- Math faculty requested the permanent white boards in the faculty office area

#### 2. Media Services - Pearson

- Addressing challenges with Uteology (which is the control for all devices in rooms)
  - Have been various instances of equipment inconsistently working
  - Looking into roadshow of at least two options for classroom control panel
  - Matt will bring control panel options for lunch room and other venues for review
  - Has touch screen and traditional button panel options.

**3. Academic Senate Sullivan**

- Faculty Hiring on Senate Agenda
  - Ranking Candidates
  - Who is in room at VP level
- Testing Center
  - Laura Aspinall and Pedro Avila have been talking further about District test center
  - May be brought to PFF by the Senate.

**4. All Faculty Association Matheson**

- Robert Jackson's analysis on AFA website
  - Materials presented to Feb meeting and General Membership meeting
  - Different interpretation of data than what's been widely shared
  - March 12 is next negotiation meeting with mediator

**5. Chair Report Sullivan**

- Retreat led to discussion items for today
- Steering Committee elections
  - Chair position is the only one rolling over, so will have staggered 1 year and 2 year positions
- Friends of Petaluma Professional Development Funds, \$2000 total for up to 4 applicants of \$500
  - To be used in 2018 – 2019 fiscal year
  - Libby was not able to use her funds for this year, to PFFSC will determine how to distribute that funding for the current year.

**Action**

- None

**Discussion**

**1. PFF Meeting Format and Participation PFFSC ~15 min**

- Cannot do a closed session unless we are talking about confidential matters
- Overall lack of attendance at PFF
- Many Dept. Chairs in PC, so can affect attendance as well
- Previously attendance has been higher when controversial matters discussed.
- Remind people of the value and mission of PFF to reaffirm why this is important time and space
- Used to be more of a social aspect to PFF
  - Perhaps why the Retreats are better attended
- A lot is going on right now to pull away people's attention
- Transfer Track pulls away time as well
- Perhaps moving the actual location of the meeting to the lunchroom

**2. Guided Pathways on the Petaluma Campus PFFSC/Long/Williams ~15 min**

- We already do Pathways here and how would be upscale them.
- Roberto Alvarado will be on Guided Pathways task force
- Community College Research Center at Columbia
  - Kitchen Sink of best practices bundled into Best Practices
    - Principles of Guided Pathways
    - Items within Guided Pathways
      - Moving students thru more efficiently
      - Using data to inform changes
      - How to better direct undecided students
      - Challenging to navigate for first gen students
- Examples of Guided Pathways
  - Clearer direction of progress toward degree completion
    - More concrete indicators of success and remaining needs
  - Having a ed plan
  - Multiple Measures for placement
  - More controversial topics
    - MetaMajors
      - Original concept of how to more easily explore majors broadly

- Some see it as a threat to more specified majors.
  - Students would be directed to broader majors to get more specified as progress is made.
    - However would likely involve curriculum changes
  - About two thirds of guided pathways are more student services based changes
  - Questions about classes being left out of pathways
    - Every class would fit into a broad pathway
    - For example Nursing may be part of the broader Health Sciences Pathway
      - So people don't get pigeonholed
    - A defined major with a specific sequence
    - Student would still have the same flexibility of decision-making for GE and choice of major as they do right now.
    - The decision making for the formation of pathways that make sense for our campus and our students
  - General frustration about more layers of buracracy
    - Concern about diverting energy from concrete challenges of finances, childcare, work, etc.
  - Learning Communities at PC can more easily cross discipline due to our size
    - More contextualized learning
  - Geared more toward career tracks, which can be the more controversial piece
  - General conversation about Transfer Track
    - College Hour has helped transform the general environment of campus
3. Campus Safety Update PFFSC/ Saldaña-Tally ~15 min
- Police presence schedule shared with the group
    - Officer will tend to be patrolling the campus perimeter, parking lots, and neighborhood
    - Number of officers in district is not as large as some might think
      - Consider inviting Lorenzo back for another meeting
    - Job of CSOs during a crisis is to observe and report
    - Considering sending police recruits to PC
    - Need officers trained for challenging circumstances
    - Recent shooting in Florida has encouraged conversation about safety in district
      - ADA and Fire Code limitations make it challenging to find a catch all solution
      - Putting the phones in the classrooms has helped the situation
      - Considering doing tests of the emergency broadcast system
      - Question about including a temporary locking mechanism and window coverings.
      - Buildings on campus can be locked down by dispatched quickly.
      - Can also consider inviting Lee Sata regarding the future construction

## Announcements