

**Petaluma Faculty Forum Meeting October 26, 2021**  
**3:15 p.m. to 5:00 p.m.**

**Faculty Attendees:**

Matthew Martin, Amy LaCasse, Catherine Williams, Lynn Erikson Rhode, Loretta Esparza, John Stover, Tony Ruiz, Michael McKeever, Michelle Hughes Markovics, Anna Brown, Riva Bruenn, Johan Van Gorp, Dan Famini, Erin Sullivan, C Bela, Keizen Qian, Tara Jacobsen, Allison Baker, Johnny Sarraf

**Administration/Guests:**

Michelle Vidaurri, Regina Guerra, Matthew Long, Andrew Gratto-Bachman, Janet Stribling, Vanessa Luna Shannon

**Open Forum and Introductions:**

Tara Jacobson – Question about the hour between classes for cleaning, do we need it moving forward? This is a scheduling issue for KAD – will discuss with Regina

Anna Brown – Hannah had the babies – Paige and Finley everyone doing well

John Stover – students are having login/tech issues

Michelle Hughes Markovics – tech issues in the lab on campus as well

Michelle Vidaurri – Tech issues as well on campus

Johan – Students are having issues getting their vaccine cards cleared which is causing some attendance issues

Amy LaCasse – All AAA letters will be uploaded to faculty portals for reference – you may get emails from students as well

**Minutes:**

September Minutes unanimously approved

**Reports:**

**Academic Senate – Jacobson, Stover**

Jacobsen – Making updates for hiring, there are vacancies and they would love to see Petaluma faculty step up, reviewing goals and focus is a safe return to campus.. There will be tough conversations re: student involvement on hiring committees. Hoping to find a middle road for ways students can be involved. One of Senate's goals is how to return to campus and support faculty return to campus. Getting lots of calls from Senate, lots of training opportunities. Recruiting for an at large senator, encourage Petaluma representation. Great way to get to know the college.

**AFA Report: Kessler/Martin/Williams**

Martin: Negotiations are ongoing. Looking at potential change to the term Adjunct and replacing

Kessler Office hours November 1<sup>st</sup> 12-1.

**Management Team Update: Guerra & Long**

Guerra: Faculty Staffing Requests – Vet Tech, Fashion Studies, ESL, support for Faculty – Construction Management. Spring Schedule – In-Person will have more variety than this semester.

Monday – 27 Classes 9am – 10pm

Tuesday – 38 – 7:30am – 10pm

Wednesday – 34 Classes – 9am – 10pm

    Tutorial 11am-2:30pm

    Film

Thursday – 34 – 7:30am – 10pm

Friday – 2 – 9am -noon and 3:00 – 7:00pm

Tutorial Center and Writing Center will be in the Reading Room when they are on campus. Computers will be available for students to access Pisces when on campus.

Student Retention – Spring 2021 – Census to End of Semester – 13% drop, Fall 2021 – Census to 10/23/21 – 8% drop in enrollment

Long: Covid Protocols – some students had trouble this week with getting vaccine cards and testing in because students waited until this weekend to upload their cards, staff must now make sure that the cards were valid and review them compared to the state registry. Staff is working with staff to support them in the process and assist them in anyway possible. Laptops, hot spots and calculators are still being issued from the library if any students still need items. <https://libguides.santarosa.edu/RemoteAccess>

Vanessa Luna Shannon is working with local districts to assist with enrollment meeting with school districts and Superintendents.

Still focusing on fundraising! Construction Center fundraising has raised over \$400K – January 2024 opening goal with programs ready to go.

Enrollment continues to be a concern, we have a task force that will be creating more opportunities for students to enroll in College.

WIFI is an issue and districtwide we are working to install new portals in January. Will send out info on WIFI calling for those on the Petaluma campus.

**Chair Report: Martin**

Hannah and Libby have both had their babies – Paige and Finley (Hannah) and Thatcher (Libby)

New Faculty Outreach – welcome new faculty as much as possible there will be time at the end of the meeting.

Student Support Services will be a standing report moving forward.

### **Student Support Services**

Andrew – Workshops beginning for students

Spring Back Into Action Workshops

RSVP: <https://welcome.santarosa.edu/springbackintoaction>

Wednesday, 10/27 – 12:30pm-2:00pm

Thursday, 10/28 – 3:30pm-5:00pm

Monday, 11/1 – 3:30pm-5:00pm

Tuesday, 11/2 – 12:30pm-2:00pm

### **Vidaurri**

Indoor study space is open M-Th 9:00am – 4:00pm

Vaccine Rollout has been pretty busy and will transfer back to safety monitors next week

### **Action Item: None Discussion Items:**

Dr. Catherine Williams – Campus Wellness

Podcast – <https://www.npr.org/podcasts/1047076622/chronic-catastrophe>

**Students are thinking differently about October**

### **Wellness Conversation:**

**Where are you finding your wellness? What are some stressors? Weaknesses?**

- Exercise
- Sleep
- Being aware of overload

**Faculty Shared their coping mechanisms and how they work with students.**

Patience, rest, forgiveness, accepting flops, and finding humor.

### **Cheating, Plagiarism, Conversation:**

MHM: There has been an increase in the amount of cheating happening in the online/hybrid experience.

Some strategies to prevent cheating:

- Limit the amount of time you keep the exam available on Canvas
- Set the parameters to only show one question at a time (students can't go back)
- As the first question/in exam parameters, have an acknowledgement saying using any prohibited materials is prohibited—a way to remind them of the policy.
- Quiz log on Canvas—allows you to go back and review student activity
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Some people are using proctorio—with an understanding that it isn't always perfect and might have some privacy concerns, but it is an effective tool.

Consider creating situation/scenario-based exams, moving away from “google-able” answers

Students are using multiple devices if they want to cheat

**Welcoming new faculty**