

## Petaluma Faculty Forum

November 24, 2020

3:15 p.m. to 5:00 p.m.

Zoom Link: <https://santarosa-edu.zoom.us/j/92358788763>

**Faculty:** Elizabeth Simas, Catherine Williams, John Stover, Jessica Harris, Johnny Sarraf, Loretta Esparza, Mike Traina, Riva Bruenn, Allison Baker, Vince Hamilton, Steven Kessler, Tony Ruiz, Amy LaCasse, Mai Nazif, Michael McKeever.

**Administration:** Regina Guerra, Andrew Grotto Brachman, Matt Pearson, Janet Stribling

**Special Guest:** Robert Holcomb

### Open Forum

Minutes of October 2020 approved.

Announcements: John Stover – external email warning, now impacts our time to log in and view emails individually. John encouraged us to contact AFA representatives.

### Reports

1. **Senate Report** – John Stover: All the Guided Pathways work group recommendations were passed, with the recommendation that the faculty co-leads rank the recommendations. We are amending the constitution to amend the bylaws of the constitution. The positions of Vice President and Secretary are up for election. John is running for Secretary, there are multiple people running for both positions. Only two meetings left, will meet during final exam week. Senators attended the Statewide Plenary last week. Attendees were inspired by statewide energy and work on Black Lives Matter efforts. SRJC had an anti-racist training that was well-received.
2. **All Faculty Union** – Steven Kessler: Chief negotiator K Frindell Teuscher and President Sean Martin held a listening session on negotiations last week, it was well-attended. Steven will hold his office hour on Tuesday 12/8/2020 from 3:00-4:00pm, it is an informal, friendly opportunity to chat about AFA related issues. Steven and other AFA officers attended the CCCI – an independent faculty union association conference. AFA met with our lawyers and discussed Title IX changes under Besty DeVoss.
3. **Management Team** - Regina Guerra – Patie Asakura is the new store manager for Petaluma Bookstore, PFF could invite her to a future meeting if desired. Laura Sparks was elected to Cotati City Council. North Bay Business Journal has selected the SRJC Petaluma Student Center. Continued discussion with A&R about FERPA implications with recording. Chancellor's Office is recommending that students do not have cameras on, due to privacy concerns. <https://www.cccco.edu/-/media/2020-12-Opinion-Online-Class-Cameras-On-Requirements-a11y.pdf?la=en&hash=DC4C1936B39CA7E01E2578E819F038890D918882> Regina provided link to memo. During the pandemic, the Chancellor's Office made software available, which is coming to an end. SRJC does not have a process for funding software – Lisa suggested that these requests for software go through the District Online Committee and include faculty input. This funding issue was discussed at DCC/IM, but Regina was not sure about Academic Senate. Zoom now offers machine learning automatic transcription. Matt Pearson offered Media Services for support on Zoom. If you are teaching on campus and want support with any changes to room technology on campus. Reminder to not post recordings of students on YouTube without release signed. Question about the new FERPA release and the existing Media Release, not yet integrated.- <https://admissions.santarosa.edu/ferpa-guidelines-distance-education-courses>. John Stover suggested that we discuss how to foster engagement with

students with this CCCCCO directive to not have students on screen – request for retreat discussion. Topic “How to Engage Black Boxes”. Matt clarified without permission forms signed, you can only share recording with the class.

4. **Chair Report Simas** – Elizabeth Simas: Appreciated Robert Holcomb for attending today. Libby did not report at the last Academic Senate meeting due to their lengthy agenda and no new news from PFF. Libby will report out on chair election at next Academic Senate. If you are interested in serving on PFF Steering Committee, let Libby know. Friday February 5<sup>th</sup> is the tentative date for the spring retreat. Request for retreat topics. Process for election: only faculty can vote, all non-faculty will go into a waiting room; the poll is anonymous.

## **ACTION**

1. **Election for New PFF Chair** (Spring 2021-Fall 2023) – Johnny Sarraf and Matthew Martin volunteered, 19 people voted (15 in-person, 4 by proxy), Matthew elected with great appreciation noted for Johnny’s interest.

## **DISCUSSION**

1. **Lanzamiento (HSI Grant) Information** – Dean Robert Holcomb – SRJC became an HSI in 2014, when at least 25% of credit enrolled students identified as Latinx, now up to 35%. We were awarded META4 grant, we implemented MiCasa. This new Title V HSI grant is for 5 years, until 2024. Lanzamiento means “launch”. Grant goals: increase access, improve success, promote completion. Strategy 1 – comprehensive onboarding initiative, including dual enrollment, mental health. Strategy 2 – enhanced curricular pathways, HSI designated course sections from different disciplines, faculty members can opt in to cross-discipline exploration, decolonizing curriculum to more asset-based exploration of disciplines, with professional development community of practice for faculty, Strategy 3 – embedded resources, Student Success Coaches, tutors, PALS, and competency workshops. Strategy 4 – comprehensive transfer and completion, transfer workshops, university tours. Measurable Goals – by year 5 we hope to increase transfer level English completion in first year, increase course completion rates, increase transfer completion rate (all equity gaps). Budgets are up and running, currently hiring, forming an implementation team, forming a steering committee, and will begin regular meetings soon. Welcome faculty participation. Question: how might other courses get PALS. Per Robert, PALS funded by SEA block grant, about \$125K per year, focus has been on serving English and Math to meet AB705 and about \$28K that goes to Career Education classes, such as Journalism. This HSI grant will add \$80K per year to PALS, will add other opportunities. Question about Petaluma specific implementation – Robert said that Loretta E. will be involved, Samantha will be involved as the Counselor, Mike Traina has expressed an interest in involving the Cinema Series, John expressed an interest in participating. Robert said course listings would happen this fall. Catherine mentioned Petaluma’s interest in integrating the Student Success Coaches with tutors and Pals as well as using grant to support our Dialogue Across Disciplines work.
2. **Embedding Student Success Coaches in Classes** - Matthew Martin and Andrew Grotto Bachman, all students are partnered with a coach on day 1, listed in syllabus, with the goal of normalizing the use of Student Success Coaches for students, especially ENGL 50 students. Students wrote a welcome letter that included their history as students, what worked for them/didn’t, what their goals were, where they have been successful in the past, and check boxes of services that coaches provide that the students can indicate their interest in – students turned this into Matthew and their coach. The first form help set the relationship with the coach, the coaches then texted and called the students, and the coaches had a high response rate. About 8 students were assigned to each coach. In the past it has felt punitive to walk a student over to

Student Success, this way if a coach checks in with a student when Matthew indicates students at risk, it is just perceived as normal. Forms generated through FormStack, Andrew will consider if one student is asked to complete the form multiple times for multiple classes, concern about survey fatigue. Question about capacity, Andrew needs to consider how many classes they can support. HSI grant will provide some more support for coaches but it is shared across other areas. Coaches said that most students need help with Financial Aid and Basic Need support. Discussion of how Form helps to identify student needs. Might be good to do end of semester survey of this pilot. John suggested that we continue to refer students to the program because this helps justify the need for this program. Andrew said Innovation award runs out at the end of this academic year then we are on SEA funding. Matthew and all celebrated Andrew's great work with the Student Success Team.

[https://santarosajuniorcollege.formstack.com/forms/english\\_1a\\_50\\_welcome\\_letter](https://santarosajuniorcollege.formstack.com/forms/english_1a_50_welcome_letter)

3. **Call for Retreat Topics** Tentative date: Fri, 2/5/21, 10 AM-12 PM:
  - Talking to black boxes on Zoom
  - Students feeling disconnected from each other – how to create community in classes
  - Canvas Studio – way to record lectures, embed questions
  - Zoom games/activities
  - Contract grading