

CITIZEN'S BOND OVERSIGHT COMMITTEE
MEETING MINUTES
July 9, 2018

The meeting of the Sonoma County Junior College District Citizens' Bond Oversight Committee was held on July 9, 2018 in Bertolini 4643, on the Santa Rosa Campus. The meeting was called to order by Pam Chanter, Committee Chair, at 4:00 p.m. after a private tour of the Burbank Theatre Modernization Project.

CBOC Committee Members Present:

Pam Chanter, Chair
Ernie Carpenter
Kerry Mahoney-Davison
Jaime Penaherrera
Josh Pinaula

Committee Members Absent:

Frank Briceno, Michael Coutre, Paul Kelley, Sue Nelson, Mark Walsh, Nelson Weller

District Staff Present:

Frank Chong, Linda Close, Scott Connors, Scott Conrad, Kate Jolley, Kimberly Kalember, Sumita Mukherjee, Leigh Sata, Alicia Virtue

Quests Present:

Rich Carnation

1. INTRODUCTIONS

- The committee, staff and guests introduced themselves and their role.

2. PUBLIC COMMENT

- Rich Carnation, community member and owner of the 20 acres adjacent to the PSTC, spoke to the committee regarding the expansion of the training center. Mr. Sata and Mr. Carnation will meet in the near future to discuss this property.

3. ACTION: APPROVAL OF MINUTES, April 9, 2018

The April 9, 2018 CBOC meeting minutes were tabled due to lack of quorum.

4. ACTION: ELECTION OF VICE CHAIR

Although none of the CBOC members indicated an interest in being Vice-Chair, several members were nominated by the committee. Those nominated members were: Sue Nelson, Paul Kelley and Mark Walsh. The committee will continue this discussion at the October meeting.

5. MEMBERSHIP TO CBOC – PROCESS TO APPLY

Kerry MD and Frank B are in their final term of membership, ending March 2019, while the rest of the committee have an additional year of service.

6. ITG/MEDIA – ACCOMPLISHMENTS & FUTURE PROJECTS

A 2018 spending update from ITG and Media Services included classroom systems, video production, learning commons, Digital Media Suites Project, end-user appliance, server infrastructure, and Student Information System (SIS) software upgrade.

7. ANNUAL REPORT TO THE COMMUNITY

The committee decided to elect the CBOC Vice-Chair at the next CBOC meeting in July. Both

8. BOND EXPENDITURES QUARTERLY REPORT

Linda Close presented the Measure H financial report. \$7,734,000 was expended during the fourth quarter of the fiscal year, including the following highlights:

- \$1.3M for Expansion and New Construction; \$567,000 for Modular Classrooms on Elliott Avenue and \$588,000 for Property Acquisition.
- \$3.6M for Renovation and Modernization; \$2.7M for Burbank Auditorium.
- \$1M for Information Technology.
- \$1.3M for Infrastructure, Maintenance and Repairs, \$792,000 for Energy Conservation (Photovoltaic).

The financial report includes transactions posted as of June 28, 2018. Since there are quite a few year-end closing entries still to post over the next several weeks, the final 2017/18 financial report will be presented at the next meeting in October, along with the first quarterly report for 2018/19.

9. MEASURE H UPDATE

Leigh Sata, Serafin Fernandez, Scott Connors, and Sumita Mukherjee provided an update on Measure H activity highlighting Doyle Library, Lindley Science Building, Bailey Field Food Kiosk, Burbank Theatre Modernization, Elliott Avenue Swing Space, PSTC Multi-Purpose Room, Bailey Field Upgrade & Geothermal Project, SR Photovoltaic Project, LED Replacement Project, and Petaluma STEM Lab and Student Services.

10. NEW BUSINESS

A draft of the annual letter to the taxpayers will be sent to the committee for their reviewed prior to the October 8th meeting.

The meeting was adjourned by Chair Pam Chanter at 5:00 p.m.

NEXT MEETING:

Monday, November 5, 2018, at **4:00** p.m., in Bertolini 4643.