

Classified Senate - Sector Reports

Meeting Date: February 6

Name	Sector	
Ari Poppers	A: Communication Studies, Theater Arts, Art, Music, Consumer/Family Studies, Culinary	
	Report Highlights	
	No Report Submitted.	
Lisa Perkins	B: Disability Resources	
	Report Highlights	
	No Report Submitted.	
Lindsay McFarland	C: Admissions & Records	
	Report Highlights	
	No Report Submitted.	
Nicole O'Brien	D: Accounting, Administrative Services, Educational Programs, Mail, Scheduling, AIII Deans, Purchasing	
	Report Highlights	
1	Arts and Humanities-Eva Banister will be retiring Feb. 6th and they have two new STNC's: Linda Griffin-Art Department and Carol Shields-Music Department	
2	Purchasing-D'Ann Moore resigned in January, so the whole Purchasing team is busy filling in for her work load.Two classified employees in the department will be going through the interview orientation today, as there are two internal candidates for the Senior Buyer position.	
3	Purchasing-(Laura Rivera) In January the Board approved a revision to purchasing procedure 5.8P, in which the 3 quote threshold is now at \$5,000 instead of the previous \$2,000.	
Melinda Giambruno	E: Financial Aid, Scholarship, Veterans Affairs, Matriculation, Assessment	
	Report Highlights	
1	Financial Aid: Our director, Kris Shear has announced her retirement. She will be here through the fiscal year (July 2015). We are actively recruiting for her position. Also, we have received over 50 applications for our Tech I position and will begin the hiring process soon.	
2	Scholarship: • Applications for the 2015-16 Doyle and Foundation Scholarship programs are still available. The Foundation Scholarship applications (linked to hundreds of scholarship opportunities) are due March 2, 2015 and Doyle Scholarship applications are due March 13, 2015. • There are over 40 other additional scholarships (primarily for the 2015-16 AY) currently open and being advertised on the online bulletin board, with more to come in the next month. Staff should encourage students to apply and regularly check the bulletin board. • More information can be found on the SRJC scholarship website: scholarships.santarosa.edu	

3	Veterans Affairs: Status quo. However with the passing of measure H, they are looking forward to the promised transformation of their "office" into a true Veterans Resource Center.	
4	Student Success and Assessment Services: • Anthony England is their new staff member and hired as their Program Specialist for Student Success and Support Program (SSSP). He will help strengthen the connection between students and faculty / support services so they can get a good start at SRJC and reach their educational and career goals! • Student Success & Assessment Services is currently working on the redesign of their web page, to make it friendlier and easy flowing; working with the Chemistry department and IT to move the Chemistry Diagnostic Review to a computer based delivery; exploring the possibility of offering "drop in" assessment testing by using a pilot program later this spring.	
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	Vacant	
	F: Graphic Services, Public Relations, Foundation, Adaptive PE, College Skills	
	Report Highlights	
	Amy Ethington	
	G: Student Employment, Transfer Center, Work Experience, Counseling, CalWorks, Articulation, EOPS, Mesa, College to Careers, School Relations, Student Affairs, Student Services	
	Report Highlights	
	No Report Submitted.	
	David Brookfield	
	H: Information Technology, Staff Development, Academic Senate, Bussman Service Center, AAIH STEM, Jesse Peter Museum	
	Report Highlights	
	No Report Submitted.	
	Fran Byrn	
	I: Child Development, Children's Center	
	Report Highlights	
1	Our two staff openings are now out for external recruitment. The Childcare Associate Teacher position deadline is 2/19; the Childcare Teacher position is 2/20.	
2	Jessica Quirt, one of two Master Teachers, has submitted her letter of resignation, effective the end of the semester. She has started classes at SSU to earn a teaching credential.	
3	Our state review, originally scheduled for last week, was cancelled and will be re-scheduled next school year.	
	Linda Jay	
	J: Human Resources, Payroll, Auto Shop, Industrial Trade Tech	
	Report Highlights	
1	Preparing for Classified Annual Evaluations. Notices will be sent next week. They are to be done during the months of March and April. We are no longer using the Long/Short forms. It is one form for all during our Eval Pilot Program. Also, this year you are contractually required to be given a copy of the eval prior to your meeting for review.	

	2 We are working out the kinks of the new electronic NOA program. We are pushing forward and will work out any issues as we go along. This will increase our work load for processing NOAs, so please be patient as we move forward with this program.	
	3 HR has a stock of Safe Zone cards for employees to post at their work stations, or departments for a safe, inclusive environment for LGBTQ students and employees. If you are interested in getting a Safe Zone card, please let me know. I will send a card to you and a short Power Point presentation that has detailed information.	
Cindy Dickinson & Mary Kennedy	K: English, Modern & Classical Languages, Emeritus Service Center, Environmental Health and Safety, Health Sciences, Health Services	
	Report Highlights	
	No Report Submitted.	
Reina Martinez	L: Earth Space Science, Ag/Natural Resources Lark Service Center, College Farm, Chemistry, Life Sciences, Applied Tech, Engineering/Physics, Mathematics, Planetarium	
	Report Highlights	
	No Report Submitted.	
Debra Riedmuller	M: BCL, Business Administration, Computer Studies, Healthcare Workforce, Kinesiology/Athletics/Dance, Foster Kinship Care, Dean BAD, ESL	
	Report Highlights	
	No Report Submitted.	
Scott Reese	N: Facilities Operations, Warehouse	
	Report Highlights	
	No Report Submitted.	
Jackie De Lap	O: District Police	
	Report Highlights	
	No Report Submitted.	
Denise Blabon	P: Petaluma Campus	
	Report Highlights	
	No Report Submitted.	
Anna Felciano	Q: Bookstore, Community Education, Tutorial	
	Report Highlights	
	No Report Submitted.	

Lena Ryberg (on behalf of Nina Wooderson)	R: Library, Media Services, Instructional Computing, Distance Education, Dean AAIH, Arts, Comm,Behavioral/Social Science	
	Report Highlights	
	No Report Submitted.	
Vacant	S: Public Safety Training Center-Windsor	
	Report Highlights	
Dennis O'Flaherty	T: Senator/At Large	
	Report Highlights	
	No Report Submitted.	
Debbie Weatherly	U: Senator/At Large	
	No Report Submitted.	