

Classified Senate - Sector Reports

Meeting Date: April 4, 2014

Name	Sector
Davida Brookfield	H: Information Technology, Staff Development, Academic Senate, Bussman Service Center, AIII STEM, Jesse Peter Museum
	Report Highlights
1	Liko Puha in IT is serving on the hiring committee for the Manager, Campus Data/Telecommunications headed by Russ Bowden. Faculty rep is Michael McKeever.
2	We have a new programmer Clark Ray who started a few weeks ago. He took over for Kevin Carmody, who left the district for a job closer to home in Napa.
3	IT Voice Mail upgrade was completed over Spring Break (Ryan Lewman, Steve Chapman and Myself) worked close to 42 hours during Spring Break... overall this project went great
4	Two folks under the IT umbrella were nominated for awards for the upcoming Classified Senate dinner- Jeff Basham and Mike Roth.
Fran Byrn	I: Child Development, Children's Center
	Report Highlights
1	The Children's Center will have an exhibit of artwork created by our children to celebrate the Week of the Young Child at Doyle Library, April 6-12th;
2	"The Art of the Young Child" , an exhibit that also features works by toddler and preschoolers at the Children's Center, will have an exhibit lecture and gallery opening on Tuesday, April 8th at the Herold Mahoney Library in Petaluma, The exhibit runs through July 7th.
3	The Child Development Department has been busy recruiting volunteers and planning child friendly activities for Day Under the Oaks.
Linda Jay	J: Human Resources, Payroll, Auto Shop, Industrial Trade Tech
	Report Highlights
1	HR will be participating in the SRJC Career Fair on April 23. The fair is aimed at our student population, but is open to all. There will also be a Career Fair on May 9th in Petaluma, but HR will not participate for that one.
2	The state minimum wage will be increasing to \$9.00 on 7.1.14. Our STNC schedule will be adjusted appropriately.
3	HR will be doing a booth at Day Under Oaks "Start Your Future Here!" will be our motto and we will be advertising our open positions. We will also be selling water bottles and have a booth next to a filling station.
4	HR currently has 70 recruitments going on in different stages. We have a position closing every day from now through mid-April. We are swamped.

	NeoGov (our new online application tracking system) is coming along. We are currently setting up our system and entering information. We are looking to go live in May and start user training in May and June. We will be phasing in departments with 5 vacancies first. We will be holding a PDA workshop in the Fall for all applicable department users.	
Reina Martinez	L: Earth Space Science, Ag/Natural Resources Lark Service Center, College Farm, Chemistry, Life Sciences, Applied Tech, Engineering/Physics, Mathematics, Planetarium	
	Report Highlights	
1	Lisa Lupa, Administrative Assistant for Earth & Space Sciences and for Life Sciences, is leaving SRJC to accept a job closer to her home in San Rafael.	
2	Chemistry: A hiring committee met last week to do interviews for a new full-time Chemistry instructor. However, no results can be released yet until the final candidate is chosen by the Administration.	
3	Chemistry: Over Spring Break, a new cooling unit was installed in our flammable chemical storage room, increasing the safety of that area during heat waves. This is a follow-up to an item that came up in a previous sector update as a concern.	
4	Chemistry: The department is in the process of testing a new system for vacuum filtration to save water in this time of drought. The current device called an aspirator wastes 1 gal/min per student for as much as 30 min at a time. The new device (called and aspirator pump) recirculates the water so it isn't wasted down the drain. It should save approximately 30,000 gallons of water per year and be great for the environment. The first test was done April 1 and the results were very positive.	
Nicole O'Brien	T: Senator "at large"	
	Report Highlights	
1	We are looking into getting electronic charging stations starting in staff lots. They are still looking into different programs to work with that would not cost the District anything to start. Mary Griffin is working on getting a survey out to staff to see if this is something that would be utilized before moving forward with the project.	
2	Bike racks will be installed at Button building soon.	
3	New machines are up and running throughout the parking garage. As for the rest of campus, they are working with a company to help remove old machines because they were concreted into the ground a little more than originally thought. They are trying to rush this along as it has taken longer than expected.	
4	A sub-committee met to go over the transparency of the wait lists. Kate is working with John Mercer to draft a housing site for this information through the HR site. Here you would be able to enter your login and see where you are at on a wait list.	